



Thank you for showing an interest and a desire to serve on our credit union Advisory Council.

To formally submit your application for an Advisory Council position, please fill out the enclosed documents which includes a volunteer service application. All documents should be returned to our Executive Assistant, Megan McWilliams. In addition to a completed volunteer service application packet, we ask that you please submit a copy of your resume. Once we have received and reviewed your application packet for completeness, we will then forward the packet to our Board of Directors and Nominating Committee for review. Thereafter, our Board of Directors/Nominating Committee may reach out to you to set up an interview as part of their selection process. Please send your completed application packet and resume to:

Email: mmcwilliams@forteracu.com

Fax: 931.431.2103

Mail: Fortera Credit Union
Attention: Megan McWilliams
Re: Advisory Council
2050 Lowes Drive
Clarksville TN 37040

Please feel free to contact Megan McWilliams, Executive Assistant, directly at 931.431.2103 with any questions or comments you may have regarding the application process.



Advisory Council Candidate Description

The Role of the Advisory Council

The Board of Directors (“Board”) of the FORTERA Credit Union (“Credit Union”) has established an Advisory Council (“Council”) comprised of a group of community members who will provide input, advise and suggestions to the Board and Credit Union employees. The council will serve as ambassadors of the Credit Union and as a source of future Board members, though neither the Board nor the Credit Union’s Nominating Committee is required to consider Council membership when making Board appointments or nominations.

Advisory Council Membership

The Credit Union seeks up to 5 community members to serve on the Council. Candidates for the Council should represent a wide variety of community businesses, industries, and interest groups. Diversity in age, life experience, and vocation is desired for Council members. Council members should reside within the various areas within the market served by the Credit Union. Council members must be members of the Credit Union when appointed or become members within 6 months of appointment.

Consistent with NCUA Rules and Regulations Section 701.4(b)(3) applicable to the Credit Union’s Board Members, Council members shall also possess, at the time of appointment to the Council or within a reasonable time thereafter, not to exceed twelve (12) months following appointment, at least a working familiarity with basic finance and accounting practices, including the ability to read and understand the Credit Union’s balance sheet and income statement and to ask, as appropriate, substantive questions of the Credit Union’s management and its internal external auditors.

Expectations and Responsibilities of Council Members

Council members will learn about the Credit Union movement generally and specific information regarding the Credit Union through an orientation provided by Credit Union staff. The Council will serve as an informal focus group to provide feedback and suggestions for developing new financial products and services for the Credit Union’s members. Leadership opportunities for Council members will include serving on Board-established committees and attending Credit Union annual meetings, awards celebrations, grand openings and other Credit Union activities as determined by the Board from time to time.

Each Council member will serve a 3-year term provided that any Council member may be removed at any time for any reason. The council will be invited to attend all Board meetings, and Council members are expected to attend at least 75% of the Board’s monthly meetings. Council members who miss four consecutive Board meetings will be deemed to have resigned from the Advisory Council.

Each Council member will be expected to participate in at least three (3) Credit Union community activities each year (e.g., the Credit Union annual meeting, a grand opening of a branch, or a community outreach event). Each Council member will have the opportunity to attend credit union system seminars and conferences at the Board Chairs’ discretion.

Each Council member will be required to sign a confidentiality agreement and become familiar with the ethical standards and regulatory guidelines that govern the Credit Union.



Advisory Council Application

Personal Information

(In addition, a personal resume would be appreciated)

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Preferred method of contact: [phone] _____ [text] _____ [email] _____

Email Address: _____

Employer: _____

Job Title/Position: _____

Current Job Duties: _____

Please indicate the highest level of education you completed:

- HS Diploma
- Undergraduate Degree in _____
- Master's Degree in _____
- Other Professional Certifications _____

A Little About You ...

(It may be easier if you provide your answers on a separate sheet of paper.)

1. How long have you been a member of Fortera Credit Union?

2. Why are you interested in serving as an FCU volunteer?

3. Please describe skills, experience, knowledge, or strengths you would bring to FCU.

4. Please list current or former volunteer positions you've held, including with FCU or any other credit union, financial institution, or community group.



5. What, if anything, would you recommend FCU consider to better serve the interests of members?

6. Please describe the role you see yourself playing as an FCU volunteer.

Legal Stuff We Have to Ask ...

(No good application is complete without some old-fashioned legal questions. We hate to ask, but ...)

1. Do you have a business relationship with FCU –such as a vendor or consultant - other than your credit union account relationships? If so, please describe:

2. Do you hold a position with any other organization that might pose an actual or apparent conflict with interests of FCU or that might affect your independent judgment as a credit union volunteer?

3. Do you have a business or family relationship with any officer, director, committee member, or key employee of FCU? If so, please describe the relationship.

4. Have you ever declared personal bankruptcy? If yes, please provide the relevant case number(s) and date of filing.

5. Have you ever been convicted of a felony? If yes, please provide the nature of the conviction(s), date and location of arrest(s), and relevant case number(s).

Signature

I hereby submit this application for the purpose of becoming a candidate for an Advisory Council position with the Fortera Credit Union Board of Directors or any volunteer committee of the board. I have read the information contained in this application and understand that I assume a significant responsibility if I am selected to serve as a Fortera Credit Union Advisory Council Member. I certify that all information contained in this application is correct to the best of my knowledge and belief. I acknowledge that if I am offered and accept an Advisory Council position; such position is for a three-year term. Participation does not obligate Fortera Credit Union or its Board of Directors to offer me an additional term or give preferential consideration to my candidacy as a member of the Board of Directors.

Applicant Signature

Date



CREDIT CHECK AUTHORIZATION/DISCLOSURE

I hereby authorize Fortera Credit Union to procure a copy of my credit report once nominated as an Advisory Council Member. It is understood that any adverse information found could disqualify me.

Before an adverse decision is made, due totally or partially to the information on the credit report, Fortera Credit Union will give me a copy of the credit report, a summary of my rights under the Fair Credit Reporting Act, and the source of the credit report so that I may contact them, if I wish.

Name (Please Print: First, MI, Last) _____

Address _____

Social Security #: _____

Signature: _____

Date: _____